

AUKUH R&D Directors Group TERMS OF REFERENCE

Name of Group

The AUKUH R&D Directors Group.

Purpose of the Group

To discuss, and act upon, issues affecting University Hospitals from a strategic research and innovation perspective. The group will be the key representative body for research intensive Trusts' R&D Directors in the UK. The group will work closely with the National Institute for Health Research (NIHR) and other key organisations involved in the funding and governance of health and biomedical research in the NHS and university sectors.

Membership

Membership of the group is drawn from the R&D Directors of AUKUH member Trusts. Co-opted members shall be drawn from R&D Directors at non-AUKUH member Trusts who meet a threshold of £500,000 in annual NIHR Research Capability Funding. An observer from the Medical Schools Council Research Sub-Committee will be invited to attend meetings of the group. Deputies are permitted to attend on behalf of members.

Quorum

A quorum of 25% of membership is required for a meeting to go ahead. Deputies are included in the quorum.

Frequency of Meetings

The group will initially meet bi-annually. The frequency of meetings will be reviewed annually.

Selection of Chair

The Chair will serve an initial three year term. Following this, nominations for Chair will be sought. Elections shall be conducted using the Electoral Reform Society's eSTV system. If there is more than one nomination for a post, members will be asked to rank the candidates on a ballot paper and the candidate with the proportionally the largest share of the vote as calculated by the eSTV system will be elected.

Reporting Arrangements

The Chair of the R&D Directors Group will report to meetings of the AUKUH Association.

Review Date: October 2013

Last updated October 2012